



Credentialing Assistance (CA) and the new *ArmyIgnitED!*

"Education, The Key To Strength and Readiness"



Agenda

- Benefits
- Guidelines
- Eligibility
- Military Service Obligation
- Recoupment
- Using CA and MGIB
- Applying for CA in GoArmyEd
- Applying for CA in ArmyIgnitED
- Army COOL
- Top 10 Credentials

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Benefits

- Credentialing Assistance (CA) is a new program that Soldiers can use to obtain a credential or licensure to enhance your military and/or civilian career
- CA pays up to \$4,000/year (max TA and CA)
- CA may be used to pay for training, materials, books, fees, test/exam costs

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Guidelines

- Credential **MUST** be listed in Army COOL web site
- Credentials do **NOT** have to be related to your MOS
- All expenses paid **PRIOR** to the start of the course/exam
- Soldiers notified through the helpdesk case
- Soldiers who pay out of pocket will **NOT** be reimbursed
- Books and materials are mailed directly to the Soldier

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Eligibility

- Must have completed IADT (AIT, WOBC or BOLC)
- Cannot be flagged
- Must have a GoArmyEd or ArmyIgnitED account and cannot be on hold (Acceptable holds: Tier, GPA, Civ. Ed, Student Agreement)
- Must complete the course prior to separation or ETS

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Military Service Obligation (MSO)



- Enlisted Soldiers
 - ✓ Must have sufficient time in service remaining to complete all courses before separating
- Reserve or Army National Guard Officers (CW2, 2LT and above)
 - ✓ Subject to four-year MSO after last day of the course
- Active Duty/AGR Officers (CW2, 2LT and above)
 - ✓ Subject to a two-year MSO after last day of the course

Note: Officers and Warrant Officers using CA for **TESTING** or **RECERTIFICATION** do not incur a service obligation (capped at \$2,000 on their last year of service).

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Recoupment



- Soldiers are subject to recoupment if:
 - ✓ Fail an exam/course
 - ✓ Withdraw from a course of instruction
 - ✓ Fail to sit for an exam in the timeframe required to earn the credential*
 - ✓ Do not complete their MSO

*Unless Soldier obtains an approved military withdrawal

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Using CA and GI Bill



- Soldiers cannot use CA and GI Bill benefits to pay for the **same expenses**
- However, Soldiers can use their GI Bill benefits to request reimbursement for exam related fees/costs that CA did not pay
- Soldier must pay out-of-pocket for the exam and request reimbursement from VA (form VA 22-0803)

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Applying for CA



- Decide the type of credential you need/want (Credential, Apprenticeship, License, Badge, Certification)
- Contact your state's Education Services Specialist to receive counseling **AND** the most current process of how to submit the request.
- Find the credential on the Army COOL Website; go to <https://www.cool.osd.mil/army>
- Select a training provider

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Important Change!

- **Effective 27 July**, the following installations and states will use ArmyIgnitED when applying for CA:
 - ✓ For AD: Ft Campbell, Ft. Knox, Joint Base Lewis McChord
 - ✓ For ARNG: KY, MD, MN, MO, NH, WA & WY
 - ✓ All other states will continue to use GoArmyEd until 17 Aug 2020
- **Effective 17 August**, ALL states, territories and installations will use ArmyIgnitED when applying for CA

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GoArmyEd Process

All States/Territories and installations except:

Ft. Campbell, Ft. Knox, JBLM and KY, MD, MN, MO, NH, WA & WY



- Go to www.GoArmyEd.com and open a Helpdesk Case (Credentialing)
- Upload the filled out Credentialing Plan (CP) and Statement of Understanding (SOU) to the helpdesk case
 - ✓ Exam and Training are requested separately, unless bundled
 - ✓ Books and materials are requested with training or exam
- Submit the request NLT 30 business days (add 3 business days for Counselor to review the request)
- Wait for a response from ACCESS Army University stating your request is PAID
- **Reminder! On 17 August 2020, ALL States/Territories and installations will use *ArmyIgnitED* when applying for CA**

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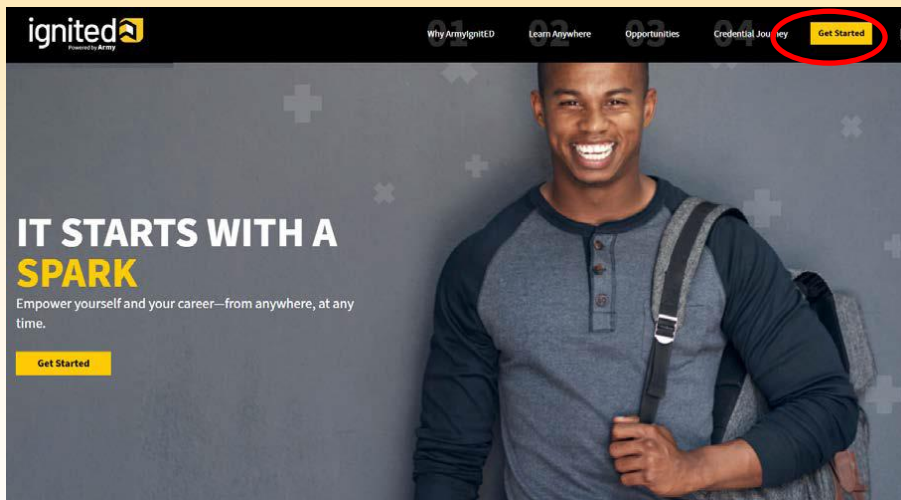
ArmyIgnitED Process – 3 Steps!

Currently only available to Ft. Campbell, Ft. Knox, and JBLM and ARNG Soldiers located at KY, MD, MN, MO, NH, WA & WY



▪ Step 1: Create an account

- ✓ Go to www.armyignited.com and create a student user account with a Login.gov account



- Important!
ALL States/Territories and installations will use ArmyIgnitED beginning on 17 August 2020

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ArmyIgnitED Process



ignited

Welcome to ArmyIgnitED.
Pursue a credential to advance your military career. Get started now.

Request Credential Assistance Add Credential Path

Financial Assistance Fiscal Year 2019
\$0.00

Credential Assistance \$0.00 Tuition Assistance \$0.00 Pending Assistance \$0.00 \$4,000.00 Per Year

1 2 3 4 5

The information below will be shared with Vendors and Education Institutions. Please review it for accuracy.

Personal Information	Contact Information	Mailing Information
First Name: Edgar Last Name: Poe Middle Name:	Preferred Methods of Contact Other Email: edgarpoe@mail.mil Additional Methods of Contact Military Email: edgarpoe@mail.mil Home Phone: (502) 867-0912 Duty Phone: (502) 555-3978	Mailing Address: 2025 Call Street Tallahassee, FL 32303

Is incorrect information being displayed?

■ Confirm Personal Info

- ✓ From Home Page click 'Add Credential Path'
- ✓ Confirm all personal Information
- ✓ Click the yellow arrow

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ArmyIgnitED Process



Step 2: Create a Credential Path and Select Training Methods

✓ Select a credential path (MOS/ASI or Other), click **'Select'**

✓ Click the yellow arrow

✓ Search for the credential in the text entry field, click **'Select'**

✓ Click the yellow arrow

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ArmyIgnitED Process



■ Select Training Methods

- ✓ Select all methods to be used to achieve the credential
 - *Prepare for Credentials & Training
 - *Take Credential Exam
 - *Complete Applicable Work Experience

- ✓ Click the yellow arrow

- ✓ The credential path summary will appear
 - *The opportunity to discuss the credentialing path selected (**prior to submission**) with your counselor will appear

- ✓ Click '**Finish**' to submit for approval



ArmyIgnitED Process



▪ Contact Your Counselor

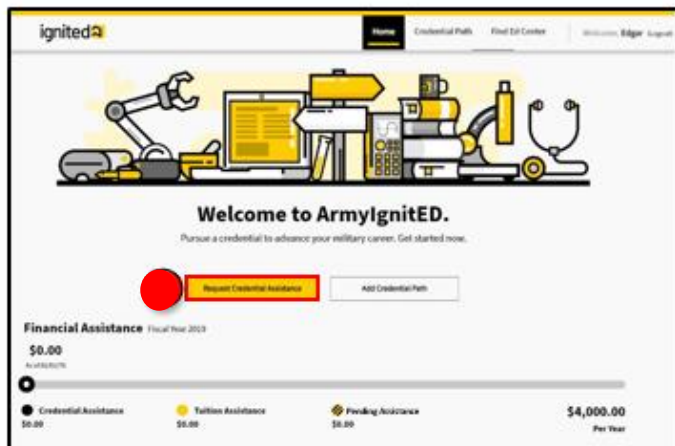
A screenshot of a web form titled "Do you want to send a note to your counselor?". The form has a white background and a red border. It contains a text input field with the placeholder text "Please use this space to provide additional information about your application". Below the input field are two buttons: "Cancel" and "Finish". The "Finish" button is highlighted in yellow. There are three red circular markers on the form: one on the top center, one on the top right corner, and one on the bottom right corner.

- ✓ Send a note to your counselor
 - *Ask Questions
 - *Receive Counseling
 - *Request information

- ✓ Click **'Finish'**



ArmyIgnitED Process



- **Step 3: Request Credentialing Assistance**

- ✓ Click on 'Request Credentialing Assistance'



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ArmyIgnitED Process



Credentialing Assistance Request Form

Below are all the trainings and exams available related to your credential CompTIA Security+ ce. Search for the training or exam for which you would like to request Credentialing Assistance funding.

You can only request Credentialing Assistance funding for one path type at a time.

Enter a Training or Exam Name, Vendor, State, Country

Search: Clear All

Filter Type: Exam Training Online
 In Person

Showing 1 - 1 of 1 Results Don't see a related Vendor?

Robert's Security+ ce	Robert's Rare Jewels	Online	Select +
Website			

Prev **1** Next Page 1 of 1

■ Search for Credential & Select Training Provider

- ✓ Filter results by: Exam, Training, Online, or In-Person
- ✓ Select a Training Provider
- ✓ Click 'Select +' to choose provider
- ✓ Click the yellow arrow

Robert's Security+ ce +	Robert's Rare Jewels	Online	Remove -
Website			

Prev **1** Next Page 1 of 1



ArmyIgnitED Process



■ Enter Course Information

✓ Enter Start and End dates

✓ Select costs types

✓ Upload any relevant documentation

✓ Click the yellow arrow

Financial Assistance Fiscal Year 2019

\$0.00
As of 08/01/19

Credential Assistance \$0.00
 Tuition Assistance \$0.00
 Pending Assistance \$120.00
\$3,880.00 Per Year

Credentialing Assistance Request Form

Enter the start and end date for your Spensers CompTIA Sec +.
Note that a CA request cannot be submitted for an exam or training within 30 days of the request.

Start date request: End date request:

Select the cost types you would like Credentialing Assistance for.

Deselect All

Select	Cost Type	Vendor Name	Title	Cost	Number/ISBN	Quantity
<input type="checkbox"/>	Exam	Robert's Flame Jewels	Robert's Sec+	\$120.00	1234567	1

Total Cost: \$120.00
Credentialing Assistance: \$120.00
You Pay: \$0.00

Attach relevant documentation supporting eligibility requirements for the Credentialing Assistance Request

Upload Supporting Files | Uploaded Files

Drag files to upload

Upload File



ArmyIgnitED Process



Review Information

Financial Assistance Fiscal Year 2019

\$120.00
As of 04/16/20

Credentialing Assistance \$120.00
 Tuition Assistance \$0.00
 Pending Assistance \$0.00
 \$3,880.00
Per Year

✓ Your Credentialing Assistance request has been submitted!

Credential Information

Credential Path: Robert's Security+ ce

Vendor Name: Robert's Rare Jewels

Vendor URL:

Training Information

Training Name: Robert's Security+ ce

Start and End Dates: 05/16/2020 - 05/30/2020

Cost Type	Vendor Name	Vendor Account Required?	Title	Cost	Number/ISBN	Quantity
Exam	Robert's Rare Jewels	false	Robert's Security+ ce	\$120.00	123231239	1

Attached Files

Total Cost: \$120.00
Credentialing Assistance: \$120.00
You Pay: \$0.00

DONE

✓ Review all information to include, funding, credential, vendor, and start date. (Remember to submit your request a minimum of **30 business days** prior to course/exam date)

✓ Click **'Done'**



Funding Cut-Off Dates

- **Federal Tuition Assistance (GoArmyEd)**
 - ✓ FY20 - Soldiers may submit TA requests until 18 Sep 2020
 - ✓ FY 21 - Soldiers can continue requesting TA however, the funding for these courses are Subject to Availability of Funds (STAF)

- **Credentialing Assistance (GoArmyEd & ArmyIgnitED)**
 - ✓ FY20 - Soldiers can submit CA requests for courses or exams until 17 Aug 2020 (requests should be submitted 30 business days prior to start date)
 - ✓ FY21 - Beginning 17 Aug 2020, Soldiers can start submitting CA requests for courses or exams that start on or after 7 Oct in FY21 thru ArmyIgnitED

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Army COOL



Credentials by MOS



ARMY COOL
Credentialing Opportunities On-Line

Go to: Enlisted MOS WO MOS Officer ASI



TOUR



NAVIGATOR



SEARCH



MENU

Welcome to the new Army COOL ▶

How to use the new Army COOL ▶

Steps to getting a Credential ▶

Recommend
a Credential

CREDENTIALING ASSISTANCE

DOL JOB FAMILIES

MOS NAVIGATOR

USMAP APPRENTICESHIPS

FULL CREDENTIAL SEARCH

MANAGER CREDENTIALS

COMMON CORE CREDENTIALS

See ALL
Credentials

www.cool.osd.mil/army

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Army COOL



ARMY COOL

Credentialing Opportunities On-Line

Go to: Enlisted MOS WO MOS Officer ASI



Army Credentialing Assistance (CA) Program

Overview

Army Credentialing Assistance >

Army Proponent Funding

GI BILL®

Potential Out of Pocket Costs

Take advantage of a great opportunity to pay for credentials that can enhance your skills and qualifications both during and after military service! The Army Credentialing Assistance (CA) Program can pay for courses and exams that lead to industry-recognized civilian credentials in an occupational area of your choice. You may use this program to enhance your skills, either in your current MOS, or in an occupation you would like to pursue when you leave military service. You can request CA funding for any credential listed on Army COOL.

Learn what CA funds on the [Costs & Funding](#) page.

Learn about how to apply for CA on the [Process Overview](#) page.

Learn about Soldier eligibility, exclusions, authorizations, restrictions, recoupment, officer and warrant officer military service obligations, and FAQs in the [Army's Credentialing Assistance Program Implementation Guidance and Update to Army Credentialing Assistance Policy](#).

The specific processes to apply for and receive CA funding have been tested at Fort Hood, TX and Fort Campbell, KY in a Limited User Test (LUT) for Regular Army Soldiers at those posts and for Soldiers in the National Guard and Army Reserve throughout Texas and Kentucky. Now, with the successful completion of the LUT, the program is being expanded Army-wide.

If you have questions about the CA program, contact your servicing Army education center/office. You can find a list of centers/offices at [GoArmyEd Education Center](#).

Related Links

- [Soldier CA Process Guide](#) (how to apply for CA in GoArmyEd)
- [DOL Job Families](#)
- [Approved Vendor List](#)
- [Soldier CA Brochure for Ed Center Use](#)
- [Vendor CA Brochure for Ed Center Use](#)
- [Army COOL Brochures](#)



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Top 10 Credentials

- Associate Professional in HR (aPHR)
- Certified Logistics Technician (CLT)
- Certified Personal Trainer (CPT)
- Certified Welder (CW) Commercial
- Commercial Driver License (CDL)
- Lean Six Sigma
- Project MGMT Professional (PMP)
- Emergency Medical Technician (EMT)
- Private Pilot, Airplane Single Engine
- CompTIA A+ CompTIA Security +ce

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Key Web Sites and POCs



- GoArmyEd: www.GoArmyEd.com
- ArmyIgitED: www.armyignited.com
- Army COOL: www.cool.osd.mil/army

- Contact your State Education Services Office:
www.nationalguard.com/select-your-state

- Follow us on Facebook & Instagram!
www.facebook.com/arngeducation
www.instagram.com/arngeducation



Questions?



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