



Indiana Military Teen Council

Application Packet

INDIANA MILITARY TEEN COUNCIL		
For questions regarding IMTC or application please contact one of the Mentors:		
NAME	ROLE/Mentor	CONTACT INFORMATION
Diana Owens, MSW	Lead State Youth Coordinator	317.247.3300 x 85441 diana.e.owens.ctr@mail.mil
Ali Small	State Youth Coordinator	317.247.3300 x 85481 alexandra.k.small.ctr@mail.mil
LTC William Robertson State Family Programs Director		317.247.3300 x 85452

INDIANA MILITARY TEEN COUNCIL MEMBERSHIP CRITERIA

1. The applicant must meet the following general criteria in order to be considered:
 - a. Be a family member of a currently serving Indiana National Guard Service Member (Army or Air). Or, be a Gold Star Youth.
 - b. Be a citizen of the United States.
 - c. Be a member in good standing within their school or community.
 - d. Be **13-18 years old** (during school term).
 - e. Be able to serve for a one-year membership term, with the possibility of renewing for additional year(s).
 - f. Have a grade point average of “C” (or the equivalent grade point in a 4.0 grade point scale) or better in school, both during the application process and during their term as IMTC members, **OR** a letter of support/recommendation from an educator.
 - g. Give two presentations per year and be involved regularly with Deployment Cycle Support, Family Programs Office and/or other community organizations.
 - h. Be able to attend up to four (4) face-to-face meetings annually and monthly conference calls when face-to-face meetings are not held.
 - i. Be able to complete 20 hours of community service per year

2. All applicants must meet the following leadership qualifications to be considered:
 - a. Be willing to work with both adults and youth to plan and implement activities.
 - b. Possess strong writing skills.
 - c. Be mature, responsible and organized.

IN MILITARY TEEN COUNCIL MEMBER RESPONSIBILITIES

Individuals submitting applications for consideration of becoming a member of the Indiana Military Teen Council (IMTC) should be aware that they are making the following commitments upon selection:

1. Attend up to four (4) meetings annually.
2. Participate in monthly telephone conference calls with other IMTC members.
3. Serve at least 20 hours of community/volunteer service at Family Programs events, various military-affiliated, and/or other community events in support of military connected youth and others.
4. Work closely with State Youth Coordinators on various activities, increasing youth involvement, and informing leadership of IMTC goals and objectives.
5. Maintain regular contact via email, phone and social media with other IMTC members and complete IMTC briefings and actions (i.e., write articles, update web page, newsletter, etc.).
6. Submit "accomplishment" updates every month and present monthly updates during teleconference calls or as requested.
7. Work with State Youth Coordinator to schedule opportunities to brief leadership on (1) accomplishment updates, (2) following IMTC meetings, (3) teleconference calls and other opportunities as they arise.

Failure to fulfill responsibilities may result in removal from the IMTC and will be determined on a case-by-case basis.

APPLICATION PROCEDURES

1. Interested applicants can obtain an application through the State Youth Coordinators (diana.e.owens.ctr@mail.mil and alexandra.k.small.ctr@mail.mil). An application is also included in this correspondence.
2. Applications will be completed on the computer and must provide information that documents and showcases qualifications. Applicants will submit an application, essay, copy of their most recent report card and will then be interviewed by State Youth Coordinator over the telephone. The State Youth Coordinator and OMK are searching for various talents, personalities and values, along with leadership, maturity and responsibility.
3. Applications must include 2 letters of recommendation from an Adult Leader (Principal, Teacher, School Counselor, employer, church youth group leader, etc). The Adult Leaders cannot be a family member of the applicant. These letters must include the following:
 - a. The applicant's strengths and experiences that would make them a good candidate for the IN Military Teen Council (IMTC).
4. The State Youth Coordinator will interview applicants to assess their ability to meet the general criteria, leadership criteria and IMTC responsibilities.
5. The IMTC application must be completed on the computer and submitted by email or fax. The letter of recommendation from Adult Leadership can be submitted via fax or email. The signature page must be submitted by fax or email and contain the signature of the applicant and parent. A copy of the applicant's most recent report card should be faxed or emailed with the signature page.
6. Completed paperwork listed above should be sent to:
EMAIL: Diana Owens diana.e.owens.ctr@mail.mil
EMAIL: Ali Small alexandra.k.small.ctr@mail.mil
7. If you have questions regarding the application or the IMTC, please contact the State Youth Coordinators.

Applications must be received by October 2!

**IN MILITARY TEEN COUNCIL
(IMTC)
APPLICATION**

Please enter all responses via computer. Complete all sections of the application. This is a word document using a protected format. Click directly in the grey-shaded area to begin typing.

SECTION I: APPLICANT INFORMATION

Applicant's Name:

Branch and Unit:

Name you prefer to use:

Date of Birth:

Age:

Gender : Female Male

Home US Postal Mailing Address

Address:

City:

State:

Zip Code:

Teen cell phone:

Home Phone No. (include country and area code):

Applicant's E-mail Address:

SECTION II: PARENT or LEGAL GUARDIAN INFORMATION

Name of Mother/Rank:

Place of Work:

Work Phone No.:

Email Address:

Name of Father/Rank:

Place of Work:

Work Phone No.:

Email Address:

SECTION III: SCHOOL INFORMATION *Fax/email along with signature page a copy of your most recent report card.*

Year in School Fall 2020: 8th 9th 10th 11th 12th **Name of School:**

Address of School :

School Phone Number:

Applicant's Name:

SECTION IV: IN MILITARY TEEN COUNCIL (IMTC) COMMITMENT- Using the space provided below, answer the following questions regarding your ability to commit to the IMTC and in representing Military connected youth statewide.

1. In what Military-related programs/activities have you been involved in?

2. What extracurricular activities are you involved in (school and community)?

3. Are you willing and able to commit to meeting four times per year and meet the teen panel responsibilities?

4. How will your parents support you as an IMTC member?

SECTION V: APPLICANT ESSAY- Enter your responses to Essay I. Be sure your name is on the essay.

A. Essay I: On one page, answer **one** of the following questions. Please use Times New Roman, 12 point, single spaced font.

⇒ **What makes military teens unique leaders?**

⇒ **If you had the opportunity to talk about the life of a military teen, what would you share about your experiences?**

⇒ **If you could do three things to improve life for geographically dispersed teens in your state what would they be?**

Applicant's Name:

SECTION VI: LETTER OF RECOMMENDATION CONTACT INFORMATION

1. Name:

Title/Affiliation with Applicant:

Phone:

Fax:

Email Address:

2. Name:

Title/Affiliation with Applicant:

Phone:

Fax:

Email Address:

SECTION VII: LETTER OF RECOMMENDATION FROM ADULT (Non-Relative)

Please provide the applicant a letter, addressed to the *IMTC State Youth Coordinator* describing the following:

- A. The applicant's strengths and experiences that would make them a good candidate for the Indiana Military Teen Council (IMTC).

SIGNATURE PAGE

Instructions: All signatures are required prior to submission of application. Once the applicant and parent signs the Signature Page, please email (along with copy of most recent report card) to diana.e.owens.ctr@mail.mil and alexandra.k.small.ctr@mail.mil. The deadline for all applications is October 2, 2020.

I have prepared this application and certify that it accurately reflects my work and desire to be a member of the Indiana Military Teen Council:

Signature of Applicant: _____ Date: _____

I fully support my teen’s application to the Indiana Military Teen Council, and if selected, understand the commitment and responsibilities my teen is expected to fulfill:

Parent or Legal Guardian: _____ Date: _____