



Command/Leadership Roles and Responsibilities (AR 600-85 Overview)

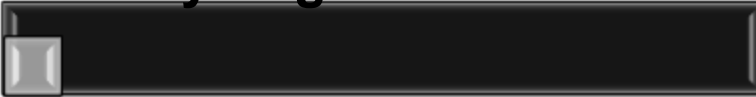




The Who & What They Do



Positions and Responsibilities as outlined in Army Regulation 600-85.



- Division/Brigade Commanders
- Alcohol Drug Control Officer
- Prevention Coordinators
- Battalion/Company Commanders
- Battalion Prevention Leaders
- Unit Prevention Leaders





AR 600-65, Chapter 2-16



Division/Brigade Commanders



Play an important role in the implementation and success of the overall Substance Abuse Program through various roles and responsibilities. In cooperation with the Unit Commanders, Battalion Prevention Leaders, Alcohol Drug Control Officers, and Prevention Coordinators.



- Ensure units are executing the Drug Testing Program in accordance with Chapter 4, of the AR 600-85.
- Appoint Officer's/Non-Commissioned Officer's as Battalion Prevention Leaders.
- Ensure units are referring positive soldiers within 5 days of the notification of illicit positive and/or alcohol-related misconduct.
- Ensure units are meeting prevention training and education requirements.
- Recommend Unit Risk Inventories are completed upon changes in command.





AR 600-85, Chapter 2-18



Alcohol Drug Control Officer (ADCO)



Play a vital role in the implementation and success of the overall Substance Abuse Program through various roles and responsibilities. In cooperation with the Division/Brigade, Battalion/Company Commanders, and Prevention Coordinators.



- Coordinates all Substance Abuse and Risk Reduction activities.
- Monitors and evaluates: Referrals, Separation Actions, and Completion Rates (reports this information quarterly).
- Ensures staff training, to include State-wide, Substance Abuse Program Awareness.
- Assists Commanders in ID's and referrals of soldiers with known or possible substance abuse issues.
- Institutes procedures and strategies to enhance deterrent affects.

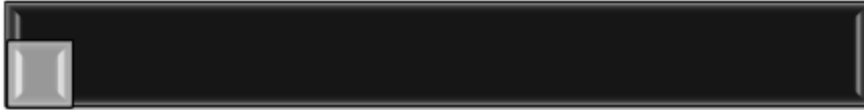




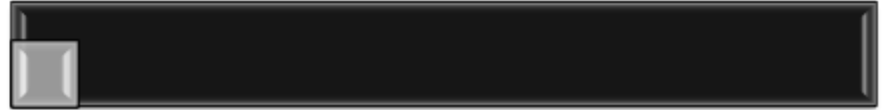
AR 600-85, Chapter 2-19



Prevention Coordinators (PC'S)



Play a vital role in the implementation and success of the overall Substance Abuse Program through various roles and responsibilities. In cooperation with the Company Commanders, Battalion/Unit Prevention Leaders, and Alcohol Drug Control Officers.



- Promotes Army Substance Abuse Program Services; Marketing, Networking, and Consulting Strategies.
- Provides and/or tracks all substance abuse training conducted.
- Design, develop, and administer group-oriented prevention training (Alcohol or other specific drugs of a abuse, based on statistics).
- Provide Unit Prevention Leaders with prevention training.
- Conduct at least one prevention training class per unit, per year.





AR 600-85, Chapter 2-32 & 33



Battalion/Company Commanders

Play the MOST vital role in the implementation and success of the overall Substance Abuse Program through various roles and responsibilities. In cooperation with the Division/Brigade Commanders, Alcohol Drug Control Officer, Prevention Coordinators, and Battalion/Unit Prevention Leaders.

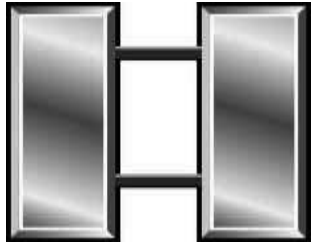


- Ensure all new soldiers are briefed on Army Substance Abuse Program Policies and Services, within 30 days of arrival to the unit.
- Ensure that the initiation and final disposition for **ALL** soldiers with illicit positives and incidents of alcohol-related misconduct.
- Acting liaison between Army Substance Abuse Program and Counseling staff-Assist in helping track soldier rehabilitation process, completions, relapse, or failure.
- Implement and support Substance Abuse Campaigns along with alcohol-free activities.





AR 600-85, Chapter 2-32, 33 Cont.



Battalion/Company Commanders (Continued)



- Enforce soldiers to promptly provide Medical evidence of legitimate use, for the Medical Review Officer when requested.
- Refer soldiers within 5 days of notification for illicit positive or alcohol-related misconduct.
- Assist and support Unit Prevention Leader's in development of Substance Abuse Program SOP and sign it at least once a year.





AR 600-85, Chapter 2-35



Battalion Prevention Leaders



- Trained and Certified using ACSAP UPL Certification Training Program (attend a Unit Prevention Leader training course).
- Supervise and provide guidance to Unit Prevention Leader's.
- Inspect and assist company level Unit Prevention Leader's in performance of their duties in coordination with Joint Substance Abuse Program Coordinator.
- Subject Matter Experts for Battalion Commanders on Army Substance Abuse Program.
- Work with Battalion Commander to design and implement Substance Abuse Program SOP and provide a copy to Army Substance Abuse Program/Alcohol Drug Control Officer.
- Develop and implement command support for prevention activities.

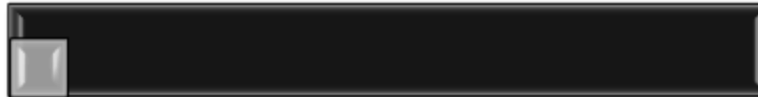




AR 600-85, Chapter 2-36



Unit Prevention Leaders



- Attend ACSAP UPL Certification Training
- Design and implement in coordination with Commander, Company Substance Abuse Program SOP and Prevention Plan.
- Assist in briefing Prevention Training
- Administration of drug tests at the company level.
- Inform Commander's of any trends.
- Advise and assist unit level leaders on all matters pertaining to Army Substance Abuse Program.

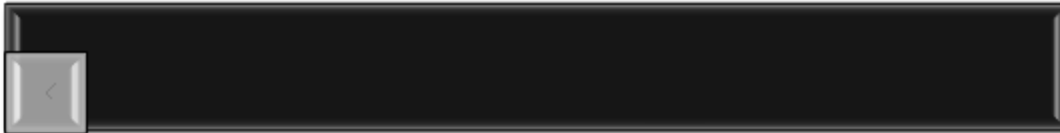




AR 600-85, Chapter 2-37



Officers and Non-Commissioned Officers



Support Drug Testing Program.



Educate, train, motivate subordinates to create a climate that raises awareness against substance abuse, but also makes self admittance acceptable and easy for service member's with possible substance abuse issues.



Document evidence of substandard performance or misconduct, which may indicate substance abuse problems. Refer them to Command or Army Substance Abuse Program, if possible.





AR 600-85, Chapter 2-38



All Soldier's



- Personal decisions relating to drugs and alcohol.
- Encourage soldier's with possible or known substance abuse issues seek help, or self-refer.
- Prepare to provide scripts when on medication with in 60 days after notification.





Contact Information



Alcohol Drug Control Officer (ADCO)

O: (317) 247-3300 ext 85433

C: (317) 439-5081

Prevention Coordinator (PC) – North

O: (317) 247-3300 ext 85494

C: (317) 954-2725

Prevention Coordinator (PC) – Central

O: (317) 247-3300 ext 85491

C: (317) 409-8968

Prevention Coordinator (PC) – South

O: (317) 247-3300 ext 72633

C: (812) 657-1931