



**JOINT FORCES HEADQUARTERS-INDIANA  
AIR NATIONAL GUARD MILITARY DUTY TOUR (AGR)**



**Current On Board AGR and Technicians  
at Terre Haute Only**

ANNOUNCEMENT NO.		DATE ISSUED	CLOSING DATE
14-026-A-Air		11 March 2014	25 March 2014
UNIT OF ASSIGNMENT	LOCATION	CIVILIAN SERIES & GRADE	SALARY RANGE
181 <sup>st</sup> Com Flight	Terre Haute, IN	N/A	TSgt/MSgt
POSITION TITLE	PDCN	MINIMUM MILITARY GRADE	MAXIMUM MILITARY GRADE
Client Services Spec	TBD	E-6/TSgt	E-7/MSgt

**COMPATIBLE MILITARY ASSIGNMENT**

Air Force Specialty Code (AFSC) 3D171

**PERMANENT CHANGE OF STATION (PCS) FUNDING**

**FUNDS MAY BE AVAILABLE**

**MILITARY DUTY TOUR TYPE AND AREA OF CONSIDERATION**

- Military Duty Tour, Active Guard/Reserve (AGR), under Title 32, U.S.C., Sec 502(f) Three (3) years with the potential for follow on tours.
- IAW ANGI 36-101, follow on tours for members with at least 20 years of TAFMS will be approved in 1-2 year increments.
- Open to **Females**

**DUTIES AND RESPONSIBILITIES**

Plans and supervises system installation and evaluates facilities layout and performance standards. Designs and develops organizational structures and determines equipment, training and supplies required for systems implementation and support. Executes operational plans to ensure positive control of assigned forces. Reports on ability to meet AEF requirements and deployment management for assigned UTCs. Performs DRRS, SORTS and ART reporting. Sources and postures authorizations. Directs activities responsible for system analysis and design, programming, operations and maintenance, security, systems management, technical support, and resource management. Implements and interprets policies, directives, and procedures. Manages maintenance of unit agreements file and identifies impact of agreements on unit resources. Evaluates base comprehensive plan and civil engineering projects to determine resource availability, impacts and shortfalls. Monitors project funding. FINPLAN rep to base FWG and FMB.

Controls and collects funds for all Communications billing efforts. Manages unit GPC/GTC programs and verifies contract purchases.

Directs personnel employed in siting, deploying, inspecting, adjusting, removing, replacing, and repairing communications systems and related equipment. Prepares and analyzes reports encompassing siting, deploying, maintaining, installing, repairing, and removing communications systems and related equipment. Coordinates activities and resolves common problems. Ensures work standards are maintained.

### GENERAL EXPERIENCE

Knowledge is mandatory of: electronics principles theory and its application to voice, data, video client devices and network infrastructure systems, ground radar, radio, meteorological, navigation, satellite, intrusion detection, space systems, telemetry, microwave, and cryptographic communications facilities, systems, and equipment; their interoperability; the communications and computer elements of a typical air base; and interpretation of wiring and logic diagrams, blueprints, and technical orders.

### OTHER REQUIREMENTS/CONDITIONS OF EMPLOYMENT

- Once selected and assigned, AGR members must remain in the position for a minimum of twenty-four (24) months.
- Applicants must meet requirements of ANGI 10-248, Air National Guard (ANG) Fitness Program.
- Applicants must have sufficient time remaining on current ANG enlistment or mandatory removal date to complete AGR Tour.
- Applicants should be able to complete 20 years Total Active Federal Military Service prior to reaching mandatory separation date (age 60).
- Once selected, members must maintain qualifications for mobilization and attend all Unit Training Assemblies (UTA), exercises, and periods of annual training.
- Current Technician employees that enter into the AGR program will be separated (or given the option of entering LWOP) from their Technician employment on the day prior to the AGR status effective date.
- Security Clearance:** Applicants must have or be eligible to obtain a **SECRET** security clearance.
- Medical/Physical:** Applicants must meet any medical standards or physical requirements designated for the position.
- Direct Deposit/Electronic Fund Transfer Program:** Selected candidate is required to participate as a condition of employment.
- Vice: Fisher

### APPLICATION PROCEDURES

Interested applicants may apply for this AGR vacancy by submitting all of the following:

- Complete and SIGNED NGB Form 34-1.**
- **Applicants MUST submit CURRENT fitness assessment.**
- Current Record Review Listing (RRL-RIP).** Contact your local Military Personnel Flight (MPF) or visit the Virtual MPF. Applications must be delivered, Faxed, emailed or mailed to the Joint Forces Headquarters Indiana Human Resource Office and **MUST BE RECEIVED BY THE HUMAN RESOURCES OFFICE NOT LATER THAN 1600 HOURS ON THE CLOSING DATE OF THIS ANNOUNCEMENT.**
- **Incomplete application packets will NOT be considered for further review. If emailed, please submit all documents combined into ONE PDF attachment, if possible.**

**POC is SSG Siefferlen: 317-247-3300 EXT: 3390, DSN 369-2300 EXT: 3390.**

Applications must be delivered, emailed, or mailed to the Joint Forces Headquarters of Indiana Human Resources Office and must be

received no later than **1600 hours on the closing date of this announcement**. **DO NOT CALL HR** in regards to board times/dates. **HR will notify you if you are selected.** Mailing address: Joint Forces Headquarters of Indiana, ATTN: Human Resources Office, AGR Branch, 2002 South Holt Road, Indianapolis, IN 46241-483, Email: [ng.in.inarng.mbx.mdihweb@mail.mil](mailto:ng.in.inarng.mbx.mdihweb@mail.mil) Original signature will be required for EMAILED copies at the time of the interview.

**Selecting Official: Michael Fisher, MSgt, 181<sup>st</sup> Com Flt, Terre Haute, IN COMM: 812-877-5455**