Joint Force Headquarters Indiana
Army National Guard Vacancy Announcement

On-Board AGR ONLY

Human Resources Office 3762 W Morris Street Indianapolis, IN 46241-4839	Announcement No.	Date Issued	Closing Date
	14-071-A	13 August 2014	22 August 2014

Commercial Phone	DSN Phone	Salary Range	Component	Grade
(317) 247-3300 ext 74013	369-2300 ext 74013	AGR ONLY	Army National Guard	**SSG/E6**

Permanent Change of Station (PCS): PCS funds ☒ ARE ☐ARE NOT available

Position Title	Type of Appointment	Unit of Assignment & Location
Retention NCO **INO 2260/007**	☒Military Duty Tour (AGR), Title 32, U.S.C., Sec 502(f) -	**HHC 776th BEB** **Indianapolis, IN 46216**

Announcement Open to:

☒ Enlisted Only

☒ Open to current on-board Active Guard Reserve (AGR) members of the Indiana Army National Guard.

☒ Open to Female Soldiers.

Military Grade Requirements:	**Minimum Grade**:	**SGT/E5**	**Maximum Grade:**	**SSG/E6**

Compatible Military Assignment: Must either hold or be eligible to hold Military Occupational Specialty (MOS) **12N** in the unit of assignment. Duty MOS for this position is **12N3O.**

MOS requirements for NON MOS qualified applicants: Requires A minimum score of 90 in aptitude area GM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 90 in aptitude area GM on ASVAB tests administered on and after 2 January 2002.

Physical profile requirement for initial award of MOS is **222221.** Other requirements are listed in DA PAM 611-21.

Conditions of Employment (AGR position):

General Requirements:

☒ Once selected and assigned, AGR members must remain in the position for a minimum of Eight-teen (18) months.

☒ Continuation in the AGR program is based on satisfactory job performance, medical qualifications, and approval of TAG.

☒ **Medical/Physical**: Applicants must meet any medical standards or physical requirements designated for the position.

☒ **Security Clearance**: Selectee must have or be eligible to obtain a SECRET security clearance.

☒ **Vice:** SSG Cox, Timothy

APPLICATIONS AND SELECTION PROCEDURES:

THE INDIANA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS WILL BE GIVEN CONSIDERATION WITHOUT REGARD TO COLOR, RACE, RELIGION, NATIONAL ORIGIN, GENDER, AGE OR ANY OTHER NON-MERIT FACTOR.

INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED.

Applicants, as a minimum will submit the following

- ☐ Copy of this Job Announcement.
- ☐ **DA 4187** signed by SRFTUS and SM.
- ☐ **Memo** with contact info. (Include additional email addresses and alternate phone numbers with extensions.)
- ☐ Copy of **ERB**. (Complete w/ ASVAB scores.)
- ☐ Medical Protection System (**MEDPROS**) printout (Current printout within 30 days.)
- ☐ Applicant must furnish a copy of his/her current **Temporary/Permanent Profile** (if applicable.)
- ☐ **NCOERs**: Last **5 years of consecutive** NCOERs.
- ☐ **Letter of Recommendation**: E5 and above who do not meet the NCOER requirement due to being promoted after 2009 needs a Letter of Recommendation. Letter of Recommendations do not take place of missing NCOERs. No exceptions.
- ☐ A current **height/weight statement** from **Commander** that verifies your height/weight. **(Must be current within 30 days.)**
- ☐ If you exceed the MAW, you must submit a **DA Form 5500-R**; Body Fat Content Worksheet (**Must be current within 30 days.)**
- ☐ Copy of current **DA Form 705** (APFT Scorecard **completed w/ht and wt**) with last **2 Record APFT**.

DO NOT FORGET TO KEEP A COPY OF YOUR APPLICATION.

☒ Applications must be delivered, emailed, or mailed to the Joint Forces Headquarters of Indiana Human Resources Office and must be received no later than **1600 EST hours on the closing date of this announcement**. **DO NOT CALL HR in regards to board times/dates. HR will notify you if you are selected.** Mailing address: Joint Forces Headquarters of Indiana, ATTN: Human Resources Office, AGR Branch, 2002 South Holt Road, Indianapolis, IN 46241-4839 **,** Email: ng.in.inarng.mbx.mdihrweb@mail.mil. Original signature will be required for EMAILED copies at the time of the interview. **If emailed, submit all documents combined into ONE PDF attachment.**

Coordinating Official: MSG Robert Roach, Operations NCO, (317) 568-4840 X 87643 robert.a.roach.mil@mail.mil

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