



**JOINT FORCES HEADQUARTERS-INDIANA  
AIR NATIONAL GUARD MILITARY DUTY TOUR (AGR)**



**Open Nationwide**

ANNOUNCEMENT NO.		DATE ISSUED	CLOSING DATE
16-021-A-Air		16 March 2016	14 April 2016
UNIT OF ASSIGNMENT	LOCATION	CIVILIAN SERIES & GRADE	SALARY RANGE
JFAC-IN-Det 2	Jefferson Range	N/A	SrA-TSgt
POSITION TITLE	PDCN	MINIMUM MILITARY GRADE	MAXIMUM MILITARY GRADE
Vehicle Equipment Maintenance Craftsman	TBD	E-4/SrA	E-6/TSgt

**COMPATIBLE MILITARY ASSIGNMENT**

Air Force Specialty Code (AFSC) 2T371

**PERMANENT CHANGE OF STATION (PCS) FUNDING**

**FUNDS MAY BE AVAILABLE**

**MILITARY DUTY TOUR TYPE AND AREA OF CONSIDERATION**

- Military Duty Tour, Active Guard/Reserve (AGR), under Title 32, U.S.C., Sec 502(f) Three (3) years with the potential for follow on tours.
- IAW ANGI 36-101, follows on tours for members with at least 20 years of TAFMS will be approved in 1-2 year increments.
- Open to **Females.**

**DUTIES AND RESPONSIBILITIES**

Plans and schedules vehicle, equipment, and allied trades maintenance activities. Plans and controls work methods, production schedules, operating procedures, and performance standards. Monitors established maintenance priorities; tire and battery shop operations, and determines mission requirements. Ensures vehicles, equipment, tools, parts, and manpower are available to support mission requirements. Inspects and evaluates vehicles, equipment, and allied trades functions. Diagnoses malfunctions of major assemblies and subassemblies to determine the extent of repair or replacement, or recommend disposition of vehicles and equipment. Inspects repaired or rebuilt parts and equipment to ensure work conforms to standards. Inspects equipment for required modification and installation of safety devices. Ensures shop equipment is inspected and serviced at required intervals and that unserviceable tools and equipment are removed from service and their condition tagged. Identifies and initiates materiel deficiency reports at work center level. Performs vehicle, equipment, and allied trades maintenance functions. Solves complex maintenance problems by interpreting layout drawings, specifications, schematics, diagrams, and operating characteristics of vehicles and components. Uses technical orders, commercial manuals or automated systems to determine maintenance procedures and research parts. Troubleshoots, adjusts, repairs, and tests vehicles; alternate fuel, diesel, and gasoline engines; fuel, exhaust, and electrical systems; clutches; torque converters; transmissions; transfer cases; power takeoffs; drive lines; axles; frames; steering, suspension, dispensing, brake, air, and hydraulic systems; tracks; winches; emission control, heating, and air-conditioning systems, active/passive restraint systems and other mounted or special equipment.

Repairs, replaces and aligns damaged body sections, upholstery, and accessories. Prepares and finishes painted surfaces. Cuts, grinds, repairs, and installs vehicle glass and Plexiglas. Welds vehicle parts and accessories, and operates industrial sewing machines. Practices and ensures compliance with all established safety policies and standards. Implements hazardous waste management policies and procedures ensuring collection, control, and disposition of hazardous and toxic waste material accumulations.

### GENERAL EXPERIENCE

Knowledge is mandatory of: principles of vehicle maintenance; Air Force Occupational Safety and Health Standards; training programs and procedures; simple mathematical computations; alternate fuel, diesel, and gasoline engines; fuel; suspension; steering; air and hydraulic brake systems; automatic and standard transmissions; driving axles and power trains; electrical wiring systems; pump and dispensing systems; equipment used with special purpose vehicles; use of oxyacetylene and electrical welding equipment; metal working methods; mixing and applying primers; paints; fillers and solvents; handling and storing paint and epoxy; using stencils; spray guns; respirators; buffing and sanding equipment and industrial sewing machines; body work; battle damage repair; supply discipline; and procedures for obtaining parts, supplies, and equipment.

### OTHER REQUIREMENTS/CONDITIONS OF EMPLOYMENT

-This position involves the troubleshooting, repairing and maintaining of vehicular equipment assigned to include all general (B series) and Special purpose (C,D, E series) vehicles, portable welders, lawn care equipment and farming implements.

-Needs to be familiar with current laws and regulations governing the handling, storage and disposal of Hazardous waste/materials.

-Performs numerous additional duties to include target and facility maintenance, firefighting explosive ordnance disposal operate bomb/strafe scoring system and Smokey Sam/threat emitter operation.

-Additional training will include first aid, crash and rescue, land navigation, survival and explosive ordnance recognition and handling in addition to the operation of all equipment/vehicles assigned to range.

-Once selected and assigned, AGR members must remain in the position for a minimum of twenty-four (24) months.

-Applicants must meet requirements of ANGI 10-248, Air National Guard (ANG) Fitness Program.

-Applicants must have sufficient time remaining on current ANG enlistment or mandatory removal date to complete AGR Tour.

-Applicants should be able to complete 20 years Total Active Federal Military Service prior to reaching mandatory separation date (age 60).

-Once selected, members must maintain qualifications for mobilization and attend all Unit Training Assemblies (UTA), exercises, and periods of annual training.

**-Security Clearance:** Applicants must have or be able to obtain a **SECRET** security clearance.

**-Medical/Physical:** Applicants must meet any medical standards or physical requirements designated for the position.

**-Direct Deposit/Electronic Fund Transfer Program:** Selected candidate is required to participate as a condition of employment.

### APPLICATION PROCEDURES

Interested applicants may apply for this AGR vacancy by submitting all of the following:

**-Complete and SIGNED NGB Form 34-1.**

**- Applicants MUST submit PASSING fitness assessment CURRENT through the closing date.**

**-Current Record Review Listing (RRL-RIP).** Contact your local Military Personnel Flight (MPF) or visit the Virtual MPF. **APPLICATION MUST BE RECEIVED BY THE HUMAN RESOURCES OFFICE NOT LATER THAN 1600 HOURS ON THE CLOSING DATE OF THIS ANNOUNCEMENT.**

**- Incomplete application packets will NOT be considered for further review. If emailed, please submit all documents combined into ONE PDF attachment, if possible.**

**POC is SSG Estes: 317-247-3300 EXT: 74013, DSN 369-2300 EXT: 74013.**

Hard copy applications such as faxed applications, hand carried applications, and mailed applications will no longer be accepted. If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (example- AGR application Smith, 1 of 2). Email: [ng.in.inarng.mbx.mdhrweb@mail.mil](mailto:ng.in.inarng.mbx.mdhrweb@mail.mil) Original signature will be required for EMAILED copies at the time of the interview. HRO will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure the application is complete and all required documents are correct and included.

**Selecting Official: Lt Col Kenith L. Stone, INANG, DSN 873-5116**