



INDIANA NATIONAL GUARD – HUMAN RESOURCES OFFICE (NGIN-PEH-A)
2002 SOUTH HOLT ROAD
INDIANAPOLIS, IN 46241
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**Open Nationwide Announcement
ARMY NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT
15-032-A**

OPENING DATE: 23 June 2015

CLOSING DATE: 7 July 2015

RANK/GRADE: CPT/O-3

POSITION TITLE: Commander/ESM

MOS/AOC/BRANCH: 42H00

DUTY LOCATION: Co B (-) Det 1, 2, 3 4 (RR) BN, Indianapolis, IN 46241

SELECTING OFFICIAL: Mr. Mel Cravens, 317-964-7092

VICE: Vacant

WHO MAY APPLY:

Officers from the rank of O-3 (CPT). Personnel who are members or are eligible to become members of the Indiana Army National Guard. Position is open to female Soldiers.

REMARKS:

PCS Available. Acceptance of an AGR position will result in termination of Selected Reserve bonuses.

MILITARY COMPATIBILITY:

Must hold or be eligible to possess Area of Concentration (AOC) 42H. Must either hold or be eligible to hold a Secret security clearance. Army Physical Fitness Test (APFT) must be current within 6 months of announcement closing date.

LENGTH OF TOUR:

3 YEARS – Subject to program continuance; members successfully completing initial tour will be afforded priority for tour extension, after completing initial tour.

AGR PROGRAM BENEFITS:

Salary is determined by military grade and time in service. Member is authorized subsistence allowance, Basic Allowance for Housing (BAH), thirty (30) days annual leave; medical and dental care. TRICARE Prime Remote or TRICARE Standard coverage for dependents. Military Exchange and Commissary privileges.

DUTIES AND RESPONSIBILITIES:

The Commander (Enlisted Strength Maintenance Company) is responsible for the overall daily execution of all activities of the Company. Ensures all aspects of the RSP administrative and operational support for the program are executed per NGB directives, State published guidance, SOP, and all others directives from the State senior leadership. Administers Command and Control over the RSP on behalf of the RRB Commander. Implements and recommends updates to RSP program guidance. Develops Company level SOPs. Oversees all administration related issues for Soldiers within the enlisted strength maintenance company (ESM). The liaison for State leadership and FTS personnel regarding RSP program requirements and functions. Issues fiscal year annual guidance. Produce Company YTG/YTC training plans. Conduct ATMS workshop. Synchronize battalion and company training plans. Mid-term planning (120 days and out). Brief State leadership at SM workshops. Commanders will perform a Composite Risk Management (FM 5-19) assessment prior to any major training event. Ensure highly qualified and motivated Soldiers are selected to fill the RSP positions and are prepared and ready with tools available to them to guarantee Soldier success. Will employ an active quick-ship order of merit list to identify Soldiers who are prepared to fill short notice training seats. Ensure Soldiers are knowledgeable of the Stripes for Skills and Stripes for Buddies programs. Will also ensure weekly by name accountability checks are completed for those Soldiers classified as "at risk".

AGR PROGRAM MINIMUM QUALIFICATION REQUIREMENTS:

1. Must be a member or eligible to become a member of the Indiana Army National Guard. Selected individual must extend/enlist for a period equal to the AGR tour.
2. Must meet medical standards prescribed by NGR 600-5, Chapter 3, AR 40-501 and physical standards prescribed by AR 600-9.
3. The individual must be eligible to complete a minimum of five (5) years in AGR status immediately prior to his/her mandatory separation date or prior to completing 18 years of Active Federal Service.
4. Individual must not be eligible for, nor receiving a federal military retired or retainer pay, nor federal service annuities.
5. Individual must possess or be able to obtain **SECRET** security clearance.
6. Must not be a candidate for elective office, holding a civil office (full or part-time), or engage in partisan political activities as defined by DoD Directive 5500.7, Joint Ethics Regulation.
7. Applicant selected will be subject to State Military Justice procedures/statutes and State Civil Laws/statutes, as appropriate, when serving under provisions of Title 32 U.S.C.
8. Applicant must meet other eligibility requirements for AGR service under the provisions of AR 135-18 and NGR 600-5.
9. Individual maintain satisfactory membership in the INARNG to include adherence to APFT and the height/weight standards.
10. Applicants selected will not be reassigned during the first 18 months of the initial tour, unless waived by The Adjutant General for mobilization, force structure changes or command directed reassignments.

Recruiting and Retention must meet the following Positions Of Significant Trust and Authority (POSTA) Requirements:

Reference: *SMOM 15-017 April 2015, Suitability Screening for POSTA.*

Note: Applicants applying for POSTA positions must meet all the requirements listed prior to becoming eligible for acceptance into the AGR program. After State Level Checks have come back favorable, applicants can be hired in a temporary ADOS status until NGB Level Checks come back favorable.

- Must not have a Type I or Type II Offense (See HQDA EXORD 161-13, Annex B)
- Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)
- Must complete a Department of the Army Sensitive Duty Assignment Eligibility Questionnaire (DA Form 7424)
- Must not be listed on the National Sex Offender Public Website
- Must receive favorable results from the Nationwide FBI Database after completing a DD Form 369 and digital fingerprint capture system.
- Must complete, and provide, a Behavioral Health Interview (DA Form 3822) to local RRBN CDR.
- Must have favorable results from:
 - Department of Army Inspector General (DAIG)
 - Criminal Investigation Division (CID)
 - Office of Military Personnel File Review
 - Army Substance Abuse Program

Upon selection, individuals will undergo a background check to validate suitability for employment with the federal government as permitted by law, regulation, Presidential order or other authority. Suitability is dependent upon the particular requirements for security clearance, sensitivity level, and DOD IT network access. Items checked include, but are not limited to all criminal history record information, employment history, education and fiscal accountability/responsibility.

HOW TO APPLY:

All applicants must submit a complete application packet to be considered for an AGR position. Applicants must forward the forms listed below to arrive in the Human Resource Office no later than 1600 est. hours on the Closing Date indicated above. E-mail applications to: ng.in.inarng.mbx.j1hr-agr-army@mail.mil subject line must read (AGR application Informal last name). **Combine all documents into 1 or 2 attached files. Hard copy applications such as faxed applications, hand carried applications, and mailed applications will no longer be accepted.** If possible, please scan packet in as a pdf file. If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (example- AGR application 15-006-A Smith, 1 of 2). For questions, please email: ng.in.inarng.mbx.j1hr-agr-army@mail.mil **HRO will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure the application is complete and all required documents are correct and included.** If the application is incomplete, HRO will notify the applicant, and the applicant will have 24 hours to furnish the missing documentation. After that period has lapsed and documentation has not been completed, a letter will be sent to the individual indicating the reason for disqualification.

REQUIRED DOCUMENTS:

Encl: **NGIN Form 113 INARNG Requirements for Open AGR Applications**

All Example forms are located on the Job Announcement within a ZIP file